



# GOJAN SCHOOL OF BUSINESS & TECHNOLOGY

Approved by AICTE New Delhi & Affiliated to Anna University, Chennai

NAAC Accredited Institution | An ISO 9001:2008 Certified Institution

Recognized by UGC u/s 2(f) & 12(B) of the UGC Act

July 14, 2017

To

The Director

National Assessment and Accreditation Council (NAAC)

PO BOX NO: 1075, Nagarabhavi

Bangalore - 560 072.

Dear Sir,

Sub: Submission of Annual Quality Assurance Report (AQAR) 2016-2017 in respected of Gojan School of Business and Technology, Chennai - 600 052.

Greeting from Gojan School of Business and Technology, Chennai - 600 052.

## Preamble

Gojan School of Business and Technology has been Accredited by National Assessment and Accreditation Council (NAAC) with CGPA of 2.25 with "B" Grade valid from March 03, 2015 and upto March 02, 2020.

I take this opportunity to once again sincerely thank your good self and all the officials of NAAC for your excellent cooperation and support extended to the Institution during the entire process.

## GOJAN SCHOOL OF BUSINESS AND TECHNOLOGY

As per the guidelines of NAAC, an Internal Quality Assurance Cell (IQAC) has been constituted under the Chairmanship of Principal, Gojan School of Business and Technology as a post accreditation quality sustenance and enhancement measure, Mr. R Ramadhurai, Assistant Professor, Department of Electronics and Communication Engineering has been nominated as Co-ordinator of IQAC.

The Institution has prepared the Second Annual Quality Assurance Report(AQAR 2016-2017) as per prescribed guidelines. The AQAR report along with necessary enclosure is submitted herewith for kind information.

Kindly acknowledge the same and oblige.

With warm regards

Mr. R Ramadhurai  
Co-ordinator, IQAC

Principal & Chairperson, IQAC

**The Principal**  
**Gojan School of Business & Technology**  
**Redhills. Chennai-600 052.**

80 Feet Road, Edapalayam, Redhills, Chennai - 600 052.

Phone : 044 - 2631 1045 / 1009 / 1001

Email : [gsbt@gojaneducation.com](mailto:gsbt@gojaneducation.com) Web : [www.gojaneducation.com](http://www.gojaneducation.com)





\* G.S.B.T. \*

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80 Feet Road, Edapalayam, Redhills, Chennai - 600 052.

### The Annual Quality Assurance Report (AQAR) of the IQAC

#### Part - A

<b>AQAR for the year</b>	:	<b>2016-2017</b>
<b>1. Details of the Institution</b>		
1.1 Name of the Institution	:	<b>GOJAN SCHOOL OF BUSINESS AND TECHNOLOGY</b>
1.2 Address Line 1	:	<b>80 FEET ROAD, EDAPALAYAM</b>
Address Line 2	:	<b>REDHILLS</b>
City/Town	:	<b>CHENNAI</b>
State	:	<b>TAMILNADU</b>
Pin Code	:	<b>600 052</b>
Institution e-mail address	:	<b>gsbt@gojaneducation.com</b>
Contact Nos.	:	<b>044 - 2631 1045/1001/1025</b>
Name of the Head of the Institution	:	<b>Dr. SASIMURUGAN T</b>
Tel. No. with STD Code	:	<b>044 - 2631 1001/1045/1083</b>
Mobile	:	<b>7010723984</b>
Name of the IQAC Co-ordinator	:	<b>Mr. RAMADHURAI R</b>
Mobile	:	<b>9176519306</b>
IQAC e-mail address	:	<b>iqac@gojaneducation.com</b>
1.3 NAAC Track ID	:	<b>TNCOGN19989</b>
		<b>OR</b>
1.4 NAAC Executive Committee No. & Date	:	<b>EC (SC)/05/A&amp;A/077</b>



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1.5 Website address :

Web-link of the AQAR :

#### 1.6 Accreditation Details

SL No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	2.25	March 03, 2015	March 02, 2020
2	2 <sup>nd</sup> Cycle	-	-	-	-
3	3 <sup>rd</sup> Cycle	-	-	-	-
4	4 <sup>th</sup> Cycle	-	-	-	-

1.7 Date of Establishment of IQAC :

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

AQAR submitted to NAAC on 13.07.2016

AQAR submitted to NAAC on 14.07.2017

#### 1.9 Institutional Status

University  State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution (AICTE) Yes  No



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Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

#### 1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

: TEACHER EDUCATION

1.11 Name of the Affiliating University (for the Colleges) ANNA UNIVERSITY, CHENNAI

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence  UGC-CPE

DST Star Scheme  UGC-CE

UGC-Special Assistance Programme  DST-FIST

UGC-Innovative PG programmes  Any other (Specify)

UGC-COP Programmes



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### The Annual Quality Assurance Report (AQAR) of the IQAC

#### 2. IQAC Composition and Activities

2.1 No. of Teachers

2.2. No. of Administrative/Technical staff

2.3. No. of students

2.4. No. of Management representatives

2.5. No. of Alumni

2. 6. No. of any other stakeholder and community representatives

2.7. No. of Employers/ Industrialists

2.8. No. of other External Experts

2.9. Total No. of members

2.10. No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No.  Faculty

Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level



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#### (ii) Themes

Embedded systems, Laser material processing, IC Engines, Computational Fluid Dynamics, Recent Trends in Civil Engineering, Flexible AC Transmission systems

#### 2.14 Significant Activities and contributions made by IQAC

IQAC suggested the submission of proposals to hold seminars / workshops for faculty members with a grant-in-aid from NAAC on quality related themes and promotion of academic quality related activities. On the basis of IQAC recommendations the faculty members of different disciplines shared the knowledge and upgraded present and latest technology with the faculty members on every Wednesday and Friday.

IQAC suggested the faculty members to improve the quality of teaching engineering to the students by using different pedagogies.

The Second meeting of the IQAC was held on 02.05.2016. The following important decisions were taken:

- a) Re-view the "Annual Faculty Performance Review" process and self-evaluation by faculty with a view to meaningfully assesses the faculty productivity
- b) Organization of workshops, seminars on quality related themes and promotion of quality circles
- c) Create a Research Forum with a view to provide platform to the researchers to share and showcase their research and to network with others
- d) Conducting orientation programmes for non-teaching staff on academic and administrative parameters.

#### 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
Decided to offer Functional English Programme as part of communication laboratory exercises to the students.	Many such programmes are offered through Training and Placement cell for the needy students.
Decided to conduct special classes for the slow learners.	Special Classes and Fast track classes have been conducted for the slow learners.



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### The Annual Quality Assurance Report (AQAR) of the IQAC

2.16 Whether the AQAR was placed in statutory body: Yes  No

Management  Syndicate  Any other body

Inception of new laboratories for exploring the content beyond Syllabus coverage.  
Reformation in examination system and new pedagogies for the slow learners. Slow learners have been separated and special coaching has given to them. As a result, five percent has been increased compare to the earlier semester.



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### The Annual Quality Assurance Report (AQAR) of the IQAC

#### PART - B CRITERION - I

##### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD		-		
PG	07	-		
UG	07	-		
PG Diploma		-		
Advanced Diploma		-		
Diploma		-		
Certificate		-		
Others		-		
<b>Total</b>	<b>14</b>	<b>-</b>		

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	14
Trimester	-
Annual	-



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1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NO

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO



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### The Annual Quality Assurance Report (AQAR) of the IQAC

#### CRITERION - II

#### 2. Teaching, Learning and Evaluation

##### 2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
162	142	05	15	

2.2 No. of permanent faculty with Ph.D.

##### 2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
9	-	01	-	06	-	01	-	17	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

##### 2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	2	5	1
Presented papers	1	3	1
Resource Persons	-	-	-



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#### 2.6 Innovative processes adopted by the institution in Teaching and Learning:

##### Students Centred Methods of Teaching

Before the commencement of the semester, a presentation has to be made by each faculty for each subject to the principal and outlining the proposed approach for delivery of the course. Review of academic performance by the head of the Institution by every week. The faculty members will employ learner centric techniques such as web related assignments, peer teaching, discussion methods, experiential learning, use of audio-visual aids, projects, etc in the delivery of academic programmes.

Each member of the teaching faculty is allocated with the task of mentoring 10 to 15 students. They are responsible for academic and personal mentoring.

This is to strengthen the bonds of appreciation and affection that exists between teachers and students. Tutors keep the progress of the students in the Teacher's diary. This method ensures one to one interactions with the students.

Teachers training programmes organised periodically to train the staff in ICT based teaching. The students encouraged to prepare slides and power point presentations as part of their assignments and project presentations. This makes the teaching - learning process a two-way process, involving both the teachers and learners.

Enhanced Industrial Visits of have been completed.

Placement - Training Modules/Soft Skills. Students trained effectively throughout the academic year and 153 students have been placed in top-notch companies. In-house management funding for research projects (both faculty and students)

2.7 Total No. of actual teaching days during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution

- Continuous performance Evaluation (weekly basis)
- Class tests.



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2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

-	-	-
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2.10 Average percentage of attendance of students

>94
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2.11 Course/Programme wise distribution of pass percentage:  
UG Programme

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
Aeronautical Engineering	27	-	49.00%	-	-	49.00%
Civil Engineering	94	-	14.8%	19.00%	-	34.00%
Computer Science Engineering	75	-	44.66%	-	-	44.66%
Electrical and Electronic Engineering	38	-	36.00%	13.00%	-	49.00%
Electronics and Communication Engineering	42	-	52.38%	26.19%	-	78.5%
Information and Technology (B. Tech)	18	-	23.3%	-	-	23.3%
Mechanical Engineering	222	1.35%	53.01%	44.50%	-	98.86%



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#### PG Programme

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
M.E /PED	20	5.00%	65%	-	-	70%
M.E/Engineering Design	12	-	100%	-	-	100%
M.E/CAD/CAM	6	-	100%	-	-	100%
M.E/CSE	8	-	100%	-	-	100%
M.E/Applied Electronics	05	-	100%	-	-	100%
MBA	74	-	51.82%	1.45%	-	53.28%
VLSI	02	-	100%	-	-	100%

#### LIST OF UNIVERSITY RANK HOLDERS

S.NO	BRANCH	NAME OF THE CANDIDATE	RANK
1.	M.E. Computer Science and Engineering	Ms. Surekha S	41
2.	M.E. Power Electronics & Drives	Ms. Tamilarasi P	15
3.	B.E. Aeronautical Engineering	Ms. Thabasum J	36

#### 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Weekly review of classes for individual subject faculty by the Principal or HOD. Before the semester individual subject faculty has to give a presentation of their subject to the Principal by conducting academic audit through interaction with departments. By suggesting the conduct of remedial programmes. Review of the Self-Appraisal submitted by Faculty / Non-Teaching Staff Members.



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Monitor the conduct of Internal Assessment. Monitor all curricular activities conducted by various Departments/Committees. Conducted Orientation programmes for Non-Teaching Staff Members

#### 2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	2
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	14
Faculty exchange programme	-
Staff training conducted by the university	1
Staff training conducted by other institutions	2
Summer / Winter schools, Workshops, etc.	12
Others (Faculty Development Programme)	19

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	-	-	-
Technical Staff	23	-	-	-



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#### CRITERION - III

#### 3. Research, Consultancy and Extension

##### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The following are some of the faculty development initiatives for promoting R&D.

- Deputation of faculty to participate in workshops, seminars, and conferences
- Financial Assistance to faculty for presenting technical papers in National/International Conferences/Seminars
- Experts from Industries, Research Organizations and academic Institutions are invited to deliver lectures as resource persons
- The IQAC suggested for initiating training cum awareness program for setting up 'Incubation Centre' in entrepreneurship cell as a trial.
- The faculty members are encouraged to apply for research projects of various funding agencies.

##### 3.2. Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

##### 3.3. Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

##### 3.4. Details on research publications

	International	National	Others
Peer Review Journals	-	1	-
Non-Peer Review Journals	10	-	-
e-Journals	5	3	-
Conference proceedings	1	1	-



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3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned	Received
<b><u>Major projects:</u></b>	-	-	-	-
<b><u>Minor Projects:</u></b>	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	1	SOUTHERN ELECTRONICS PVT LTD	8,05,421	8,05,421
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify) (Consultancy Project)	1	3 CLIENTS	6,60,000	6,60,000
Total	-	-	14,65,421	14,65,421



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3.7 No. of books published

i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST

DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme

INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	07	-	-	-
Sponsoring agencies	-	Management	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year



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3.15 Total budget for research for current year in lakhs:

From Funding agency  From Management of College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution   
 who are Ph. D. Guides  
 and students registered under them

3.19. No. of Ph.D. awarded by faculty from the Institution

3.20. No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21. No. of students Participated in NSS events:

University level  State level

National level  International level



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3.22 No. of students participated in NCC events:

University level  State level

National level  International level

3.23 No. of Awards won in NSS:

University level  State level

National level  International level

3.24 No. of Awards won in NCC:

University level  State level

National level  International level

3.25 No. of Extension activities organized

University forum  College forum

NCC  NSS

Any other

Red Ribbon Club	Citizen Consumer Club	Tamil Peravai
-----------------	-----------------------	---------------

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility.

- The institution completed the planting of 250 saplings with NSS volunteers inside the campus.
- 120 Students of various departments donated blood through Blood Donation Club
- As a part of social response Road Safety Awareness camp was conducted on August 10, 2016 at college campus.
- As a part of social response Road Safety Awareness camp was conducted on September 14, 2016 at college campus.



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#### CRITERION - IV

#### 4. Infrastructure and Learning Resources

##### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	80 acres	-	Management	
Class rooms	67	-	Management	
Laboratories	79	-	Management	
Seminar Halls	11	-	Management	
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	15	-	Management	
Value of the equipment purchased during the year (Rs. In Lakhs)	1,03,57,047	-	Management	1,03,57,047
Others	-	-	-	-

##### 4.2 Computerization of administration and library

Central Library is equipped with latest reading resources with both print and electronic forms.

All the reading resources are bar coded.

Signed an MOU with British council for improving language and technical skill of students

Complete resources have been kept on open access system

Housed in a spacious building has a seating capacity of 400 users at a time

Issue of Educational CD/DVD's to the needy people.

Accounting software, pay-bill, bill-payment software has been developed and installed as part of computerization of administration.



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## SCHOOL OF BUSINESS AND TECHNOLOGY



A Place to Learn & Grow

Approved by A.I.C.T.E. New Delhi & Affiliated to Anna University, Chennai

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### The Annual Quality Assurance Report (AQAR) of the IQAC

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	27403	82,20900	2602	7,80,600	30005	9001500
Reference Books	9134	2740200	866	2,59,800	10002	3000600
e-Books	350	3,00,000	-	-	350	3,00,000
Journals	126	2,71,000	54	20,000	180	4,13,918
e-Journals	373	5,00,000	-	-	373	5,00,000
Digital Database	Auto library software	63,000	-	-	-	-
CD & Video	635	75,000	130	-	765	1,00,000
Others (specify)						
1.Newspapers	09	12,000	-	-	09	12,000
2.Magazines	11	18,200	-	-	11	18,200
3.Project Reports	742	-	-	128	870	-

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	648	08	20Mbps	01	02	01	01	
Added	166	-	-	-	-	-	-	College Management Software
Total	648	08	20 Mbps	01	02	01	01	



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4.5. Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

S. No	Name of the Programme	Branch	Duration	No. of Beneficiaries
1.	An one day workshop on "Programming with Green Foot"	Computer Science and Engineering	March 24, 2017	All Year Students
2.	An one day workshop on "Advanced Industrial Automation"	Electrical & Electronics Engineering	March 07, 2017	II, III & IV Year Students
3.	one day workshop on "IC Engines & Automotive Systems"	Mechanical Engineering	September 28 & 29, 2016	Final Year Mechanical Students
4.	A guest lecture programme "Industrial Automation Technique Using PLC & SCADA"	Electrical & Electronics Engineering	September 28, 2016	II, III & IV Year Students
5.	One Day Workshop "Intellectual Property Rights & Innovation"	All Branches	September 24, 2016	All Final Year Students
6.	A guest lecture programme "Android Application Development"	Computer Science and Engineering & IT	September 10, 2016	III & IV Year Students
7.	A Guest Lecture was conducted on "Information Retrieval"	Computer Science and Engineering	August 10, 2016	Final Year & Pre-Final Year Students
8.	A guest lecture programme "Embedded System"	Electrical & Electronics Engineering	August 24, 2016	II, III & IV Year Students

4.6. Amount spent on maintenance in lakhs :

i) ICT	2, 00,000/-
ii) Campus Infrastructure and facilities	20,0000/-
iii) Equipments	1,03,57,047
iv) Others	3, 00,000/-
<b>Total:</b>	<b>1,11,057,047</b>



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#### CRITERION - V

##### 5. Student Support and Progression

##### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Multi-disciplinary Forums, Association with Professional Bodies, Alumni Scholarships, Student Forums / Clubs, Peer Learning, Cash incentive to student achievers, Language Laboratory, are some of the other student support measures
- Internal Quality Assurance cell formulated the appraisal through stakeholder's feedback in assessing students support.
- A Grievance Redressal Cell is constituted to address the grievances of the students and parents through feedback.
- Women Development Cell empowers the girl's students and female faculty members.
- Anti-Ragging awareness created among the students.
- Enhanced institute-industry interface through regular guest lectures/workshops, industry visits, campus connect programs and establishing collaborative laboratories
- "Functional English Programme" as part of communication laboratory exercise is begin offered for the betterment of students.
- Subject wise special coaching classes for slow learners and toppers are conducted.
- Placement cell organizes various training programmes to mould the students with core competency and employability.
- National Service Scheme [NSS] to encourage the students to engage in community development activities.
- Entrepreneurship Development Cell organizes periodical meetings with industrialists, entrepreneurs and chief executives of various concerns to enhance the entrepreneurship skills among the students.

##### 5.2 Efforts made by the institution for tracking the progression

The various apex bodies of the Institution such as Governing Council, Academic Council and HOD Forum headed by the Principal are regularly involved in the tracking process.

Result Analysis: Enables easy understanding of the performance level.

Regular Meetings/Monitoring: Parents are invited at least once in a semester to discuss the progress of their wards. This is in addition to the regular monitoring of the student's progress by their respective proctors.

The Academic Progression: Academic audit is being conducted every semester to evaluate the progress.

The system of Continuous Internal Evaluation helps to ascertain the academic standard of the student from time to time and impart remedial measures.

Proctor System: Each student is assigned to a faculty advisor (Proctor), who keeps track of academic progress of the students.

Quality Analysis: Two Internal Quality Audits are being conducted every year to review the attainment of the quality objectives.



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#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
813	152	-	-

(b) No. of students outside the state

4

(c) No. of international students

NIL

Men

No	%
685	69.47%

Women

No	%
301	30.53%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
55	221	08	700	NIL	984	42	214	08	701	NIL	965

Demand ratio: Nil

Dropout: 1%

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Aptitude training by in-house faculty members.

Transformation from school to college training by in house resource persons

Experts are invited to motivate and provide training to the students for competitive examinations.

A Programme towards guiding preparatory works for "GATE Examination" has been convened at the campus to the final year students. The Programme covers various modules namely, brief introduction about the GATE and origin, Pre-registration activities, opportunities for GATE aspirants in Institute of National importance and others.

No. of student's beneficiaries : 250



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#### 5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT

IAS/IPS etc  State PSC  UPSC  Others

#### 5.6 Details of student counselling and career guidance

##### Counselling

- Counselling is provided to the students as a psychological support.
- Each member of the teaching faculty is allocated with the task of mentoring 10 to 15 students. They are responsible for academic and personal mentoring.
- Counselling are provided to the students before and after each assessments in order to track and improve the performance of each individual

##### Career Guidance

- A life skill training has been offered to the final year students by the corporate trainers.
- Aptitude training program was conducted for II, III & IV Year Student in both odd and even semesters.

No. of student's benefited : 965

#### 5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
16	296	138	15



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#### 5.8 Details of gender sensitization programmes

1. Institutional women development cell is active in hosting awareness programme in the campus.
2. WDC organizes several programs to enhance the confidence level of girl students for their empowerment in the society.
3. Gender sensitization is taken into account and awareness programme conducted in the beginning of admission.
4. Police officials from Thiruvallur district conducted an awareness programme regarding Gender Sensitization and Anti-ragging every year.
5. Besides Grievance Redressed Cell is functional in the campus addressing various grievances and when they arise.

#### 5.9 Students Activities

##### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

##### No. of students participated in cultural events

State/ University level  National level  International level

##### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

#### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	9	9,84,355
Financial support from government	593	23031285
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

#### 5.11 Student organised / initiatives



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Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

Students views are addressed in the class committee meeting and the problems are informed to the respective authorities and those issues are solved immediately.



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### The Annual Quality Assurance Report (AQAR) of the IQAC

#### CRITERION - VI

#### 6. Governance, Leadership and Management

##### 6.1 State the Vision and Mission of the institution

###### **Vision**

GOJAN SCHOOL OF BUSINESS AND TECHNOLOGY strives to build a thriving, learning-culture, responsive to the needs of the community at large, through value based education.

###### **Mission**

To provide a unique learning experience that will enable the students to realize their innate potential and mould their overall personality.

##### 6.2 Does the Institution has a Management Information System

Yes

##### 6.3 Quality improvement strategies adopted by the institution for each of the following:

###### 6.3.1 Curriculum Development

Since the Institution is an affiliated Engineering College under Anna University, the curriculum and syllabi of the affiliated University have been adopted. The parent University revises the syllabi of the programmes in a regular cycle. For example, the syllabi for all the programmes have been revised once in four years, the latest revision happening in 2013.

“Learning through Practice” is being insisted and implemented with the aid of hands-on workshops.

“Usage of open source software” - the awareness have been created and students are encouraged to utilize the open source software framework for solving the curricular exercises. This practice also minimizes the Industry Institute gap.



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#### 6.3.2 Teaching and Learning

- Outcome based education method has been followed
- Mentoring and counselling of slow learners are part of teaching and learning process.
- Bridge courses are offered to the first year students and lateral students to understand the basics of engineering subjects.
- Teaching and Learning process is strengthened with the help of e-learning tool, online learning methods.
- Students are promoted to develop mini projects based on the Industry-Institute interaction with special focus given to the society needs.
- Problem-oriented assignments and case studies have been given as part of the Teaching Learning process.
- Providing question bank having previous university question paper with answer key to the student.
- The faculty members act as Counsellors/ mentors for solving the student's problems and motivating them in participating the Co-curricular and extracurricular activities.

#### 6.3.3 Examination and Evaluation

Daily class test during the first hour of the day. Besides two Cycle tests and one model examination have been conducted for improving students learning attitude.

Special classes for slow learners for improving the academic results.

Faculty members have been honoured for 100% result achievement in University results.

Pay back of Tuition fee for University 1<sup>st</sup> Rank Holders.

#### 6.3.4 Research and Development

The faculty members pursuing PhD's have been instructed to setup their experimental work in the Institution itself for promoting research culture among students.

Faculty provided with on -duty, registration fee refunds for participating in conference, FDP, Seminars, Workshops etc.

The management has kind enough for sanctioning the financial requirements of faculty members pursuing Ph.D's towards attending National and International level conference and seminars.



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#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

Group discussion hall with computer facility.

CCTV Camera Surveillance.

Library Secured with Fire & Smoke Detectors.

#### 6.3.6 Human Resource Management

The roles and responsibilities of faculty and staff members have been defined by the respective Heads of the Department as recommended by academic council of the Institution.

The well structured pedagogy model adopted by the faculty member helps to deliver course materials, lesson plans in an effective manner for achieving programme objectives (PO) and course objectives (CO).

Faculty members are being constantly encouraged for publishing research papers in conferences and journals.

ICT aids are being offered to the faculty member towards developing modern teaching aids.

Performance evaluation sheet maintained to monitor their academic performance. If needed actions would be taken on low performers.

#### 6.3.7 Faculty and Staff Recruitment

The following procedure has been adopted for faculty and staff recruitment:

Public Advertisement through National dailies.

Formation of expert committee with the composition of members as recommended by the AICTE & Ann University.

Expert committee interview for the candidates.

Issue of appointment letter by the Management.

#### 6.3.8 Industry Interaction / Collaboration

As a academic partner of ICT Academy of Tamilnadu (ICTAT), the faculty members of the Institution are regularly attending training programme in the core areas of Engineering, Technology and Management. Various HR conclaves have been arranged periodically under this forum and a good rapport has been established with the Industry people.



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#### 6.3.9 Admission of Students

**B.E. / B.TECH** 65% of the seats by Government Quota (GQ) admission through Tamil Nadu. Engineering admission (TNEA) by the State Government of Tamil Nadu. 35% of the seats - Management Quota (MQ) filled through Consortium of Self Financing Professional, Arts and Science Colleges of Tamil Nadu.

**MBA/ MCA** 50% of the seats by Government Quota (GQ) admission through Tamil Nadu. MBA/MCA Common Entrance Test (TANCET) by the State Government of Tamil Nadu. 50% of the seats - Management Quota (MQ) filled through Common Entrance. Test, conducted by Consortium of Self-Financing Professional, Arts and Science Colleges of Tamil Nadu.

**M.E** 65% of the seats by Government Quota (GQ) admission through Tamil Nadu. Engineering Common Entrance Test TANCA by the State Government of Tamil Nadu. 35% of the seats - Management Quota (MQ) filled through Common Entrance. Test conducted by Consortium of Self-Financing Professional, Arts and Science Colleges of Tamil Nadu.

#### 6.4 Welfare schemes for

Teaching	1
Non-Teaching	2
Students	2

#### Faculty and staff welfare Schemes:

Registration Fee, TA & DA are provided to faculty members for participation in paper presentation / seminar /workshop in National/International.

Faculty member pursuing part-time Ph.D are encouraged with financial aids.

Incentives for reputed publications done by the faculty members.

#### Student Welfare Schemes:

Tuition fee concession to the economical backward students and sports achievers.

Cash incentive for the best Under Graduate project

6.5 Total corpus fund generated

50 lakhs

6.6 Whether annual financial audit has been done

Yes  No



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6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	√	-	√	-
Administrative	√	-	√	-

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The affiliated University formulates the following guidelines as examinations/evaluation reforms:

**Examination:**

The University examination (theory and practical) of 3 hours duration shall ordinarily be conducted between October and December during the odd semesters and also between April and June during the even semester.

Each course, both theory and practical (including project work & viva voce Examinations) shall be evaluated for a maximum of 100 marks.

For all theory and practical courses including project work, the continuous internal assessment are carry out for 20 marks while the End-Semester University examinations marks for 100 marks has been converted 80 marks. The University examination for project work shall consist of evaluation of the final report submitted by the student or students of the project group (of not exceeding 4 students) by an external examiner and an internal examiner, followed by a viva-voce examination conducted separately for each student by a committee consisting of the external examiner, the supervisor of the project group and an internal examiner.

6.10. What effects are made by the University to promote autonomy in the affiliated /constituent colleges?

Not Applicable



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#### 6.11 Activities and support from the Alumni Association

Annual General Body Meeting of Alumni Association was held. More than 80 Members attended the meeting. Annual reports and audited financial statements of Alumni Association and Judge Clinical Lab were submitted.

July 26, 2016: Alumni Association

Every department maintains group email ids for the passed out batches, thereby industry openings and technical expectations have been circulated among students

They are regularly the visiting the campus and offer technical talk and orientation programmes on the basis of the industrial needs.

#### 6.12 Activities and support from the Parent - Teacher Association

##### **Evaluation:**

A candidate can apply for revaluation / photocopy of his/her semester examination answer paper in a theory course, within 2 weeks from the declaration of results, on payment of a prescribed fee through proper application to the Controller of Examination. A candidate can apply for revaluation of answer scripts for not exceeding 5 subjects at a time.

Candidates not satisfied with revaluation can apply for review of his/her examination answer paper in a theory course within the prescribed date on payment of a prescribed fee through proper application to Controller of Examination. Candidates applying for Photocopy-cum-Revaluation only are eligible to apply for review.

The subject expert in availed in the Institution shall assist the student's in the review process. On the basis of the expert recommendations, the candidate can able to go for "challenge round" by paying Rs.3000 per paper.

#### 6.12 Activities and support from the Parent-Teacher Association

Parents-Teacher Meetings help to communicate to parents the areas their children are excelling in and the academic progress their children have made. Keeping this goal in mind, we organized Parent-Teacher Meetings on 06.10.2016 and 07.10.2016



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#### 6.13 Development programmes for support staff

Orientation Programme was conducted.

#### 6.14. Initiatives taken by the institution to make the campus eco-friendly

To make the college campus greenery by plantain more sapling.

Make the campus as plastic free zone

To take initiative to keep the campus clean.

College is covered with over greenery and big trees.

Nearly 6 acres of lawn and playground equipped with water sprinkling system.

Over 500 plants in pots spreading over all departments.

Establishment of Eco-park is planned in near future.



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#### CRITERION - VII

##### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Entrepreneurship development programmes and campaigns are regularly arranged to the budding professionals and students are encouraged to participate in "Entrepreneurship Exhibitions".

On the basis of IQAC recommendations the faculty members of different disciplines shared the knowledge and upgraded present and latest technology with the faculty members on every Wednesday and Friday.

IQAC suggested the faculty members to improve the quality of teaching engineering to the students by using different pedagogies.

First year students of Engineering are sent to National Level, HR conference to motivate them to become a HR.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Remedial classes were conducted to help the slow learners to improve their academic performance. Quality national Conference was organised for all the Engineering disciplines.

IT & ITES Training Programme was conducted in association with ICTACT and Tamil Nadu Skill Development Corporation.

With an aim to expose the Teaching Faculty of our Institution to new frontiers of knowledge, current trends in educational psychology, and counselling, IQAC organised an orientation programme.

7.3 Give two Best Practices of the institution

Industrial Visit and in-plant training are arranged to the students to enrich their industry exceptions. Frequent interaction with the parents by the Head of the Department/Faculty advisors regarding their ward performance.

Verbal ability questions/Puzzles/Aptitude/One-word substitute/Technical Problems are displayed in the department notice board and the students have been seen the contents and they solved on their own interest. Course material includes Lecture notes / PPTs/ Question banks / University Question Paper collection are published in the intranet / circulate to the students through student's group mail. Mentorship programme and continuous performance evaluation.



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#### 7.4 Contribution to environmental awareness / protection

Energy conservation

As per the recommendations of the green audit report, the Institute takes the following measures to reduce the energy usage in the campus.

Awareness to the students in the orientation programme on the judicious use of water electricity

Labelling of instructions to the users for switching off the lights, fans, computers before leaving the room or after their usage in the respective areas.

Minimizing the use of water and stopping the dripping taps

#### 7.5 Whether environmental audit was conducted?

Yes



No

#### 7.6 Any other relevant information the institution wished to add (for example SWOT Analysis).

##### **Strengths:**

Good Infrastructure Facilities

Effective Teaching-Learning process supported by the learning materials

More University Rank Holders.

Good harmony, dedication by faculty members towards work commitments.

##### **Weakness:**

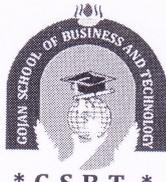
Commercial research projects from government agencies need to be initiated.

##### **Opportunities:**

Over Whelming of industries existence, provide more exposure for job entries of the fresh graduates.

##### **Threats:**

Increasing Online resources and increasing reliance on them.



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#### 7. 8. Plans of institution for next year

- To host International conference in forth coming year
- To achieve funding for student's innovative project
- To open up a knowledge incubation centre.
- To initiate industry sponsored R & D by collaborating with Group Industry / Local Industry and thereby attracting the funding agencies.
- To increase number of Guest Lectures by the people working industry.
- To initiate and / or collaborate academic programmes with industry
- To create more number of Centres of Excellence.

Name: Mr. R Ramadhurai

Signature of the Co-ordinator, IQAC

Name : Dr. SASIMURUGAN T

The Principal  
Gojan School of Business & Technology  
Redhills. Chennai-600 052.

Signature of the Chairperson, IQAC

# **ANNEXURE - I**

Annexure - I

Student Feedback System

1<sup>st</sup> Year ✓

2<sup>nd</sup> Year

3<sup>rd</sup> Year

4<sup>th</sup> Year

Subject Name : *Technical English*

Name of the Staff : *Ms P. Anitha*

	Average	Good	Excellent
Communication Skill of the Teaching			✓
Delivery of Lecture and Clarity in Teaching		✓	
Audibility of voice and Legibility board writing			✓
Innovative Teaching Aids		✓	
Ability of the Teacher to Respond to Difficulties Faculty			✓
Studied on the Subject			✓
Availability and Approachable of Teacher			✓
Review of University of Question Papers			✓
Relationship with Student		✓	
Subject Knowledge and Preparation			✓

Total Points: *44*

\* Average : 1 Point

\* Good : 3 Point

\* Excellent : 5 Point

# **ANNEXURE - II**

**ACTION PERFORMED AGAINST THE STUDENT FEEDBACK**

**Department of Science and Humanities**

Sir/Madam,

Sub: Students Evaluation of Faculty Intimation – Reg.

Ref: Evaluation dated October 06, 2016

This is to inform you that the grades obtained by students for the subject “Communicative English” being by you taken for B.E. – Electronics and Communication Engineering – I Semester is found to be satisfactory.

Kindly work on better performance in the forthcoming semesters by **“Reviewing old University Question Papers.”**



Principal

**The Principal**  
**Gojan School of Business & Technology**  
**Redhills, Chennai-600 052.**

Copy to:

1. The Principal
2. The HOD File
3. Faculty Member – Ms. Anitha P

# **ANNEXURE - III**

## ALUMNI FEEDBACK FORM

1. Name of the Alumni : M. PRANLIZZA
2. Occupation : TECHNICAL ENGINEER (ELECTRONICS)
3. Branch & Year of Study : B.E (ECE) (2013-2017 BATCH)
4. Feedback about the College : The college provides lot of facilities for developing my skills, and good environment for learning.

M. Pranzizza

## ALUMNI FEEDBACK FORM

1. Name of the Alumni : R. VENKATESH.
2. Occupation : SOFTWARE ENGINEER (HCL)
3. Branch & Year of Study : CSE & 2010-2014.
4. Feedback about the College : Nice place to learn. Staff's are good. Superb infrastructure. Good college.

venkatesh

# **ANNEXURE - IV**

**ANNEXURE – IV**

**ACTION TAKEN FOR A PARENT FEEDBACK RECORDED IN A PARENT MEETING**

**GOJAN SCHOOL OF BUSINESS AND TECHNOLOGY**

Redhills, Chennai – 600 052.

**DEPARTMENT OF SCIENCE AND HUMANITIES**

**PARENTS MEETING – 1 YEAR (2016-2017)**

Department of Science and Humanities conducted Parents Meeting for I Year on 06.10.2016 at 2.30 p.m. in Seminar Hall.

Consolidated Feedback given by the parents:

1. Parents congratulated the team of department of Science and Humanities for the betterment of students in academic as well as extracurricular activities.
2. They whole heartedly appreciate the teaching learning process of their wards.
3. About the extracurricular activities and co-curricular activities, they are very much happy about their wards performance and participation.
4. They very much appreciate the management involvement in the student's academics.
5. They are expecting more placement for their wards through campus interview.
6. They insist to provide more number of buses to reduce their standing positions of their wards in the bus.

Faculty Advisor: 

Copy to

1. Principal for kind information
2. T & P Officer
3. Transport Officer
4. Department file
5. Faculty Advisor File

  
**HOD/S&H**  
**HEAD OF THE DEPARTMENT**  
**SCIENCE AND HUMANITIES**  
**GOJAN SCHOOL OF**  
**BUSINESS & TECHNOLOGY**  
**CHENNAI-600052.**

# **ANNEXURE - V**

DEPARTMENT OF SCIENCE AND HUMANITEIS  
PARENTS - TEACHERS MEETING

October 06, 2016.

**OBJECTIVE:** Recognizing the importance of close interaction between parents and teachers in making further improvements of the ward. This meeting will give an opportunity for the parents to know more about the working of the college as well as an opportunity to interact with the faculty members while discussing the academic performance of their wards and suggesting improvements.

NAME OF THE STUDENT: *Gi. Dhatchayini*

REG. NO: *110516106007*

NAME OF THE PARENT: *K. Govindharaj*

YEAR/SEM: *I/I*

ADDRESS FOR CUMMUNICATION: *NO: 377, Mariyamman Kovil Street,  
Singanthal, Madakkaram Taluk,  
Villupuram District - 604301*

Mobile Number: *9788599319*

Email Id: *dhatchag99@gmail.com*

Parents Suggestion / Feedback

*Good Place to learn*

*K. Govindharaj*  
Parent Signature

CLASS ADVISOR FEEDBACK ABOUT THE STUDENT

*She is good in academics, helping everyone around her*

HOD FEEDBACK:

*She can perform better, if she concentrates in her studies.*

*Aruntho*  
CLASS ADVISOR

*Parvath*  
PRINCIPAL

The Principal  
Gojan School of Business & Technology  
Redhills, Chennai-600 052.



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2016-17 ACADEMIC YEAR - ODD SEMESTER- ACADEMIC PLANNER  
3<sup>rd</sup>, 5<sup>th</sup> & 7<sup>th</sup> SEMESTER

**JULY 2016**

Date	Day	WD-III, V and VII Sem	WD-I Sem	Activity	Remarks
1	Friday				
2	Saturday				
3	Sunday				
4	Monday	1		Reopening for higher Semester except first Semester	
5	Tuesday	2			
6	Wednesday	3			
7	Thursday	4		Ramzan	
8	Friday	5			
9	Saturday	6			
10	Sunday				
11	Monday				
12	Tuesday	7			
13	Wednesday	8			
14	Thursday	9			
15	Friday	10			
16	Saturday	11			
17	Sunday				
18	Monday				
19	Tuesday	12			
20	Wednesday	13			
21	Thursday	14			
22	Friday	15			
23	Saturday	16			
24	Sunday				
25	Monday				
26	Tuesday	17			
27	Wednesday	18			
28	Thursday	19			
29	Friday	20			
30	Saturday	21		Commencement of Cycle test-I	
31	Sunday				

\*WD-III, V & VII- working days for II , III & IV year Students

\*WD-I - working days for I year students



**AUGUST 2016**

Date	Day	WD-III, V & VII Sem	WD-I Sem	Activity	Remarks
1	Monday				
2	Tuesday	22			
3	Wednesday	23			
4	Thursday	24			
5	Friday	25			
6	Saturday	26			
7	Sunday				
8	Monday	27		Entrepreneurship Awareness Camp for circuit branches	
9	Tuesday	28			
10	Wednesday	29			
11	Thursday	30		Entrepreneurship Awareness Camp for non-circuit branches	
12	Friday	31			
13	Saturday	32			
14	Sunday				
15	Monday			Independence day	
16	Tuesday	33			
17	Wednesday	34			
18	Thursday	35			
19	Friday	36			
20	Saturday	37		Symposium for all Departments(Tentative)	
21	Sunday				
22	Monday				
23	Tuesday	38			
24	Wednesday	39			
25	Thursday	40		Krishna Jayanthi	
26	Friday	41			
27	Saturday	42			
28	Sunday				
29	Monday				
30	Tuesday	43			
31	Wednesday	44			

\*WD-III, V & VII- working days for II , III & IV year Students

\*WD-I - working days for I year students



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2016-17 ACADEMIC YEAR - ODD SEMESTER- ACADEMIC PLANNER  
3<sup>rd</sup>, 5<sup>th</sup> & 7<sup>th</sup> SEMESTER

**September 2016**

Date	Day	WD-III, V & VII Sem	WD-I Sem	Activity	Remarks
1	Thursday	45			
2	Friday	46			
3	Saturday	47		Commencement of Cycle Test-II	
4	Sunday				
5	Monday			Vinayagar Chathurthy	
6	Tuesday	48			
7	Wednesday	49			
8	Thursday	50			
9	Friday	51			
10	Saturday	52			
11	Sunday				
12	Monday	53			
13	Tuesday	54		Bakrith	
14	Wednesday	55			
15	Thursday	56			
16	Friday	57			
17	Saturday	58			
18	Sunday				
19	Monday	59			
20	Tuesday	60			
21	Wednesday	61			
22	Thursday	62			
23	Friday	63			
24	Saturday	64			
25	Sunday				
26	Monday	65			
27	Tuesday	66			
28	Wednesday	67			
29	Thursday	68			
30	Friday	69			Unit-III completes for I Year

\*WD-III, V & VII- working days for II , III & IV year Students

\*WD-I - working days for I year students



**OCTOBER 2016**

Date	Day	WD-III, V & VII Sem	WD-I Sem	Activity	Remarks
1	Saturday	70		Commencement of Model test	
2	Sunday			Gandhi Jayanthi	
3	Monday	71			
4	Tuesday	72			
5	Wednesday	73			
6	Thursday	74			
7	Friday	75			
8	Saturday	76			
9	Sunday				
10	Monday			Ayutha Pooja	
11	Tuesday			Vijayadhasami	
12	Wednesday			Moharram	
13	Thursday				
14	Friday				
15	Saturday				
16	Sunday				
17	Monday				
18	Tuesday				
19	Wednesday				
20	Thursday				
21	Friday				
22	Saturday				
23	Sunday				
24	Monday				
25	Tuesday				
26	Wednesday			<b>Last working day for higher Semester</b>	
27	Thursday				
28	Friday				
29	Saturday			Diwali-Holiday	
30	Sunday				
31	Monday				

\*WD-III, V & VII- working days for II , III & IV year Students

\*WD-I - working days for I year students



**NOVEMBER 2016**

Date	Day	WD-III, V & VII Sem	WD-I Sem	Activity	Remarks
1	Tuesday				
2	Wednesday				
3	Thursday				
4	Friday				
5	Saturday				
6	Sunday				
7	Monday				
8	Tuesday				
9	Wednesday				
10	Thursday				
11	Friday				
12	Saturday				
13	Sunday				
14	Monday				
15	Tuesday				
16	Wednesday				
17	Thursday				
18	Friday				
19	Saturday				
20	Sunday				
21	Monday				
22	Tuesday				
23	Wednesday				
24	Thursday				
25	Friday				
26	Saturday				
27	Sunday				
28	Monday				
29	Tuesday				
30	Wednesday				

\*WD-III, V & VII- working days for II , III & IV year Students

\*WD-I - working days for I year students



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2016-17 ACADEMIC YEAR - ODD SEMESTER- ACADEMIC PLANNER  
3<sup>rd</sup>, 5<sup>th</sup> & 7<sup>th</sup> SEMESTER

**DECEMBER 2016**

Date	Day	WD-III, V & VII Sem	WD-I Sem	Activity	Remarks
1	Thursday				
2	Friday				
3	Saturday				
4	Sunday				
5	Monday				
6	Tuesday				
7	Wednesday				
8	Thursday				
9	Friday				
10	Saturday				
11	Sunday				
12	Monday			Miladunabi	
13	Tuesday				
14	Wednesday				
15	Thursday				
16	Friday				
17	Saturday				
18	Sunday				
19	Monday				
20	Tuesday				
21	Wednesday				
22	Thursday				
23	Friday				
24	Saturday				
25	Sunday			Christmas	
26	Monday				
27	Tuesday				
28	Wednesday				
29	Thursday				
30	Friday				
31	Saturday				

\*WD-III, V & VII- working days for II , III & IV year Students

\*WD-I - working days for I year students



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## Academic Calendar – EVEN Semester 2016- 2017

Days	Date	Cum Days	January-2017	Date	Cum Days	February-2017	Date	Cum Days	March-2017	Date	Cum Days	April-2017	Date	Cum Days	May-2017
Sat										01	71				
Sun	01		New Year							02					
Mon	02									03	72	<u>MODEL EXAM BEGINS #</u>	01	95	
Tue	03									04	73		02	96	
Wed	04	1	Reopen (II, III, IV Yrs.)	01	20		01	44		05	74		03	97	
Thu	05	2		02	21		02	45		06	75		04	98	
Fri	06	3		03	22		03	46		07	76		05	99	Last Working Day ( M.E)#*
Sat	07	4	0 <sup>th</sup> Review ( IV year)	04	23	GATE 2017 (Exam)(1)	04	47	Draft Submission of Project Report ( IV year) #	08	77		06	100	
Sun	08			05		GATE 2017 (Exam)(2)	05			09			07		
Mon	09			06	24	<u>CYCLE TEST-I BEGINS #</u>	06	48	<u>CYCLE TEST-II BEGINS #</u>	10	78		08	101	
Tue	10	5		07	25		07	49		11	79		09	102	
Wed	11	6		08	26		08	50		12	80		10	103	End of Semester exam( M.E)#*
Thu	12	7		09	27		09	51		13	81	Last Working Day ( IV yr) #*	11		
Fri	13		Bhogi (H)	10	28	3 <sup>rd</sup> Review (IV year)	10	52		14		Good Friday / Tamil New Year Day (H)	12		
Sat	14		Pongal (H)	11	29	GATE 2017(Exam) (3)	11	53	National Conference	15	82		13		
Sun	15		Maattu Pongal (H)	12		GATE 2017(Exam) (4)	12			16			14		

<b>Mon</b>	<b>16</b>		<b>Kaanum Pongal (H)</b>	13	30		13	54		17	83	End of semester exam (IV yr) #*	15		
<b>Tue</b>	<b>17</b>	<b>8</b>		14	31		14	55		18	84		16		
<b>Wed</b>	<b>18</b>	<b>9</b>		15	32	<b>Entrepreneurship Development Awareness Camp For II Year</b>	15	56		19	85		17		
<b>Thu</b>	<b>19</b>	<b>10</b>		16	33		16	57		20	86		18		
<b>Fri</b>	<b>20</b>	<b>11</b>		17	34		17	58		21	87		19		
<b>Sat</b>	<b>21</b>	<b>12</b>	<b>1<sup>st</sup> Review ( IV year ) #</b>	18	35		18	59	<b>Last Date For Submission of Project Report( IV and III year ) #</b>	22	88		20		
<b>Sun</b>	<b>22</b>			<b>19</b>			<b>19</b>			<b>23</b>			<b>21</b>		
<b>Mon</b>	<b>23</b>	<b>13</b>	<b>Class Committee Week M.E Classes Starts#</b>	20	36	<b>Class Committee Week</b>	20	60	<b>Class Committee Week</b>	24	89	<b>Last Working Day ( II&amp; III yr ) #*</b>	22		
<b>Tue</b>	<b>24</b>	<b>14</b>		21	37		21	61		25	90		23		
<b>Wed</b>	<b>25</b>	<b>15</b>		22	38		22	62		26	91		24		
<b>Thu</b>	<b>26</b>		<b>Republic Day(H)</b>	23	39		23	63		27	92	<b>End of semester exam(II,III yr) #*</b>	25		
<b>Fri</b>	<b>27</b>	<b>16</b>		24	40	<b>Sports Day #</b>	24	64		28	93		26		
<b>Sat</b>	<b>28</b>	<b>17</b>	<b>2<sup>nd</sup> Review ( IV year ) #</b>	25	41	<b>4<sup>th</sup> Review(IV year) #</b>	25	65	<b>Last Date for Conducting Internal Viva #</b>	29	94		27		
<b>Sun</b>	<b>29</b>			<b>26</b>			<b>26</b>			<b>30</b>			<b>28</b>		
<b>Mon</b>	<b>30</b>	<b>18</b>		27	42		27	66					29		
<b>Tue</b>	<b>31</b>	<b>19</b>		28	43		28	67	<b>Ugadi (RH)</b>				30		
<b>Wed</b>							29	68					31		
<b>Thu</b>							30	69							
<b>Fri</b>							31	70	<b>Syllabus Completion (II,III,IV)#</b>						
<b>Sat</b>															

# TENTATIVE DATES

\*AS PER ANNA UNIVERSITY SCHEDULE.

(1) – MECHANICAL & AERONAUTICAL (2) – ECE (3) – CSE, EEE, IT (4) - CIVIL.



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## SCHOOL OF BUSINESS AND TECHNOLOGY



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### The Annual Quality Assurance Report (AQAR) of the IQAC

DATE	DAY	EVENTS
<b>JUNE-2016</b>		
09	Thursday	"Employability Skills Training Program"
26	Sunday	7 <sup>th</sup> Graduation Day & Alumni Meeting
<b>JULY-2016</b>		
04	Monday	Commencement of Odd Semester for II and III & IV Year students
<b>AUGUST-2016</b>		
08	Monday	Entrepreneurship Awareness Camp for Circuit Branches (3 Days)
10	Wednesday	Guest Lecture in CSE
11	Thursday	Entrepreneurship Awareness Camp for Non Circuit Branches (3 Days)
15	Monday	Independence Day
31	Wednesday	National Level Technical Symposium for all Departments
<b>SEPTEMBER-2016</b>		
03	Saturday	Commencement of Cycle Test II
08	Thursday	Guest Lecture in Civil
10	Saturday	Guest Lecture in CSE & IT



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14	Wednesday	Entrepreneurship Awareness Camp
15	Thursday	Entrepreneurship Awareness Camp
16	Friday	Entrepreneurship Awareness Camp
24	Saturday	One Day Workshop for all years
28	Wednesday	One Day Workshop for Mech
<b>OCTOBER-2016</b>		
01	Saturday	Commencement of Model Test
06	Thursday	Parents Meeting
07	Friday	Parents Meeting
26	Wednesday	Last working day for Higher Semester
31	Wednesday	A National Level Technical Symposium
<b>JANUARY-2017</b>		
04	Wednesday	Reopen for II,III & IV years
<b>FEBRUARY-2017</b>		
02	Thursday	Seminar for First Year
04	Saturday	GATE 2017 EXAM (AERO & MECH)



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### The Annual Quality Assurance Report (AQAR) of the IQAC

05	Sunday	GATE 2017 EXAM (ECE)
06	Monday	Cycle Test Beginning I
11	Saturday	GATE 2017 EXAM (CSE,EEE,IT)
12	Sunday	GATE 2017 EXAM (CIVIL)
15	Wednesday	Entrepreneurship Development Cell Camp for II year Students (3 Days)
18	Saturday	Sorts Day
24	Friday	Guest Lecture in S&H
<b>MARCH-2017</b>		
06	Monday	Cycle Test II Begins
11	Saturday	National Level Conference
20	Monday	Guest Lecture in Civil
21	Tuesday	Guest Lecture in Civil
24	Friday	Workshop in CSE
25	Saturday	National Level Conference
<b>APRIL -2017</b>		
03	Monday	Model Exam Begins